



Course BOOKING FORM – New Zealand

Email to: courses@jctconsultancy.co.uk

Fax to: +44 1522 751188

Or Book Online at www.jctconsultancy.co.uk (no payment is taken online, we simply invoice you)

Please first check availability of places and confirm prices before sending this form.
Contact Emma Davey on: +44 1522 751010 or email to courses@jctconsultancy.co.uk

Places are limited so please book early. Please ensure you get confirmation of booking in 7days.

Course Title: _____

Location: _____ Dates: _____

Company / Organisation: _____

Invoice Address: _____

Purchase Order No./Authorisation Ref. _____

If your organisation issues Order Nos, please mark above or send the order with the application, or mark "To follow" or "N/A"

Delegate Name (1) _____ Job Title : _____

Tel _____ Fax _____ Email _____

Delegate Name (2) _____ Job Title : _____

Tel _____ Fax _____ Email _____

Contact name if not Del.1 _____ Job Title: _____

Tel _____ Fax _____ Email _____

Office address _____

Please invoice for the following amount:

Cost of Course Fees NZ\$ _____

Total NZ\$ _____

All prices EXCLUDE New Zealand GST which is not payable via JCT. New Zealand companies registered for GST may need to account for GST on this course using the Reverse Charge Procedure as part of their GST return.

Cancellation If a place is cancelled within 1 month of the course, we reserve the right to charge up to 50% of the cost of the course and 100% for cancellations within 14 days from the course. The final amount will depend on what charges are made by the Venue & whether the place can be taken up by another delegate. Delegates may be substituted at no charge.

How did you hear of this course e.g. JCT Mail, email, Colleague, website, TEC, LTT, Surveyor, AITPM? _____